




<b>Title:</b> Jury Duty Policy	
<b>Written by:</b> Director of Student Services & External Relations	
<b>Date Initiated:</b> February 11, 2020	<b>Date Revised:</b>
<b>Approved by:</b>  _____ Chancellor	<b>Governing Board Approval:</b> _____ Date
_____ 2/11/2020 Date	

**POLICY:**

Trinity College of Nursing & Health Sciences recognizes that jury duty is a civic responsibility, and as such the College will not impede a student’s participation in jury duty. Due to the accelerated nature of the programs offered at Trinity College of Nursing & Health Sciences, the time missed may pose a challenge to the student. Therefore, the student may request a deferment or exemption from jury duty responsibilities due to the undue hardship serving on the jury would impose. The student may request that the Program Chair/Director provide a letter and official schedule to be submitted with their request for deferment or exemption to the applicable court. It will be at the discretion of the court whether to accept or deny the request for exemption or deferment.

If summoned for jury duty, it is the responsibility of the student to contact the Program Chair/Director of their respective program. A copy of the jury summons must be provided to the Program Chair/Director. If a deferment or exemption is not granted and a student is required to serve on a jury, the absence from didactic sessions and clinical rotations will be considered excused absences. Students will be exempt from the clinical make-up fee. The allowance of an excused absence does not preclude the student’s need to complete all requirements of their clinical and didactic experiences, which may involve make-up of specific course contact hours.