




Title: Copyright and Peer-to-Peer File Sharing Policy	
Written by: Librarian	
Date Initiated: 4/2010	Date Revised: 4/2014, 3/2017
Approved by:  _____ Chancellor	Governing Board Approval: _____ Date
<u>1/12/2016</u> Date	<u>1/12/2016</u> Date

PURPOSE

Trinity College of Nursing & Health Sciences computer users are prohibited from distributing copyrighted materials through illegal downloading, via web pages, email, or peer-to-peer distribution of illegal property. The policy applies to both college-owned and personally-owned computers that have access to the College network. The distribution of copyrighted material from any computer that includes music, games, videos, etc., for which users do not have the owner’s permission, is a violation of federal, law (Digital Millennium Copyright Act).

POLICY AND PROCEDURE

The College’s plan to combat the unauthorized distribution of copyrighted material by users of College networks includes:

1. Utilizing one or more technology-based deterrents
2. Educating and informing the College community about appropriate and inappropriate use of copyrighted material
3. Providing consumer information upon request to prospective and enrolled students
4. Procedures for handling unauthorized distribution of copyrighted material, including disciplinary action
5. Offer legal alternatives to illegal downloading or otherwise acquiring copyrighted material
6. Reviewing the effectiveness of the plan on an annual basis

All students, faculty, and staff will be provided with a disclosure letter at the beginning of each academic year. Refer to College Website for complete policy information.