Title: Electronic Device Policy

Written by: Curriculum Committee

Date Initiated: 4/2012  
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Approved by:  
Chancellor  
Date: 1/12/2016

Governing Board Approval:

Date: 1/12/2016

PURPOSE

The purpose of this policy is to describe the safe and effective use of electronic devices at Trinity College and affiliated outside agencies comprising the educational endeavor.

POLICY AND PROCEDURE

Classroom use
Technology used in the classroom is intended to enhance the learning environment for all students. The appropriate academic use of electronic devices during class is determined and directed by the faculty. Students are expected to refrain from electronic messaging, texting, emailing, internet browsing, phone calls or any other use of a device that may distract others. In addition, all device sounds must be silenced during class. A student intending to record the classroom period must obtain the consent of the individual faculty member or have an approved accommodation, prior to recording.

Each student has a responsibility to the other students in a classroom to maintain an environment conducive to learning. A student found in violation of this policy will be asked to discontinue the activity. Repeated violations will be addressed through the Corrective Action process.

Testing and Test Review
No electronic devices may be brought into the testing or test review area, including computer testing as indicated, with the exception of a personal computer when required for electronic testing. This includes phones, tablets, watches, or any other electronic devices. Students found to be in violation of this policy will be asked to remove the device from the room. Repeated violations will be addressed through the Corrective Action process. See also the Academic Honesty and Integrity Policy and any program specific testing policies.
Clinical
No personal electronic devices may be used in any patient care area. See specific program policies for further information. A student found to be in violation will be asked to discontinue the activity. Further violations will be addressed through the Corrective Action process.

Emergency Contacts
Students should use the main College number, (309) 779-7700, to receive emergency messages during class, testing, or clinical. The Student Services staff will relay urgent messages to students during class, testing, or clinical.